



Supply Chain Partner Expression of Interest (Eoi)

Application Form

DBC Training is looking to have partnerships in place to respond to the anticipated summer release of invitations to tender for ESFA/ESF provision.

DBC Training wishes to engage with organisations who are interested in partnering with us to deliver ESFA/ESF provision. DBC Training has been delivering welfare to work, skills delivery and providing training for businesses since 2000. We have successfully delivered £25m of ESFA/ESF funding in the last 7 years across the East Midlands region.

If you wish to partner with DBC Training please complete this EOI and return to info@dbc-training.co.uk by no later than 5pm on Friday 17th August 2018.

DBC Training will evaluate each EOI based on readiness to deliver, geographical coverage, track record, experience and capacity to respond to LEP priorities and sectors. At all times our procurement process will be fair and open.

As part of our due diligence process we will require additional information post Eoi completion and will notify potential partners when.

DBC will select partners based upon their completed application and a final decision will be based on successful completion of the due diligence process.

Word Count

Please note that where a word count is stated for a given response, this is the maximum permitted limit for that question. Any responses over this limit will not be taken into account.

1. About your organisation

Organisation details		
Name of organisation		
Name of contact		
Email		
Head office address		
Telephone number		
Website		
Type of organisation (public, private, VCS)		
Number of staff engaged in employment programmes		
Number of staff engaged in skills delivery		
Matrix Accredited?		
UKPRN Number		
VAT number		
Latest Ofsted Grade		
Date of last Ofsted inspection		
Provider type	Employment/Employability provider	
	Skills provider	
	Both	

2. Type of Services Offered

Services offered: Please indicate which services you can offer	
End to end providers: Able to deliver high volume mainstream employment / skills provision to a wide range of customers across one or more LEPs	
Specialist end to end providers: Able to deliver employment / skills provision to a specific customer group across one or more LEPs	
Specialist providers: Delivering specific elements of the skills and employment service to particular customer groups.(e.g. engagement)	
Short courses / specific elements of provision: Able to deliver shorter, more specific elements of provision (e.g. sector specific training) Please list below courses offered and sectors.	

3. Customer Group

Please indicate the customer group(s) your organisation specifically supports	
General / All	
Unemployed	
JSA claimants	
ESA claimants	
Those recently made redundant or at risk of redundancy	
Women	
Young people	
NEET or those at risk of becoming NEET	
50 plus	
Lone parents	
Teen parents	
BME	
Ex-offenders	
Drug & alcohol abuse	
Health issues, including mental health	
Homeless	
Disabilities / learning difficulties	
Ex-service personnel	
Whole families	
Carers	
Care leavers	

4. Geographical Coverage

Local Enterprise Partnership area	Able to Deliver Yes/NO
D2N2	
LLEP	
SCR LEP	
Stoke & Staffordshire LEP	

5. Premises and Delivery Locations

In which locations do you propose to deliver? Please identify and include any outreach locations you intend to deliver from, adding additional rows as required	
Address – Please confirm LEP, town, post-code and whether they are fixed or outreach premises	Please provide detail of facilities e.g. training rooms, 1:1 rooms, specialist equipment etc.

6. Experience and Track record

Please detail your experience/track record of delivering skills and or employment provision in the LEP areas you have selected, paying particular attention to ESF Programmes. Please provide appropriate examples. 500 words.

--

7. Readiness To Deliver – Part 1

Please detail how you are able to demonstrate a readiness to deliver skills and or Employment services in the areas you are applying for. 500 words.

--

8. Readiness to Deliver – Part 2

Starts are expected onto the contract from first day of going live. Please detail how you will deliver starts onto the programme from Day 1 and your geographical coverage. 750 words.

--

9. Delivery Content

Please list all courses, including regulated and non-regulated learning that you are able to deliver including qualification reference number where applicable. 500 words.

--

10. Local Links

Please outline the links you have with the LEP, local authorities, local providers and local employers and any other local links you feel are relevant to your service. 500 words.

--

11. Complementing existing provision

What other provision do you deliver/intend to link in with in the LEP area you are applying for? 500 words.

--

12. Performance

Please provide details of three of the largest contracts over the last three years and its performance?

13. Financial Information and Business Activities

This is to allow DBC to establish financial solvency and sustainability of its trading partners. DBC reserves the right to further investigate any information presented here in order to establish the above.

Please indicate the annual turnover of your organisation over the last three years. If your organisation is part of the group, please supply the figures for both your own organisation and the group.

Annual Turnover		for the year ended	
Annual Turnover		for the year ended	
Annual Turnover		for the year ended	

Declaration /

I confirm on behalf of **[insert name of your organisation]** that I am authorised to give the above information and declare that to my knowledge all the answers are true and accurate. I further confirm **[insert name of your organisation]** is prepared to provide DBC Training with a letter of support for the application if required.

Name:

Job Title:

Date: